

# LAWRENCE BATLEY THEATRE HUDDERSFIELD



## We're recruiting

Board Trustees

Recruitment Information Pack

If you require a different format of this Recruitment Pack, please contact [recruitment@thelbt.org](mailto:recruitment@thelbt.org) for support.



## Who we are

Lawrence Batley Theatre presents a wide-ranging year-round programme of in-house and visiting productions, from drama to comedy, contemporary dance to musical theatre, circus and pantomime.

We believe in the power of live performance to bring people together, spark imagination, and strengthen communities.

We bring world-class shows to audiences on their doorstep, champion outstanding home-grown talent, and provide a welcoming space for everyone in our community.

**Click here to find out  
more about us.**

***“We’re a bit of a family here. Everybody is in it together. It is such a supportive group of people”***

- Community Production Participant



## About us

We are a mid-scale theatre within a beautiful Grade 2 listed building in the centre of Huddersfield. We have three performance spaces – the Main House seating 461 people, the Cellar Theatre with up to 120 seats and the Attic Theatre, with up to 60 seats; as well as a number of meeting and function rooms, gallery space and café bar. The Theatre is run by a team of approx. 90 full-time, part-time and casual staff and we are also incredibly proud and grateful to have an exceptionally loyal team of approx. 80 volunteers.

We entertain, encourage creativity, nurture confidence and develop talent. Our aim is to build a stronger sense of community here in Kirklees through the performing arts.

## Our Values

- We make magic.
- We are proud.
- We are open and friendly.
- We are brave
- We provide opportunities for all.

***“Lawrence Batley Theatre for me, is a magical space that sort of ignited my passion for the arts.”***

- Theatre30 Participant

# We're recruiting for...

## **Job title:** Trustees

## **Main purpose of the role:**

We are seeking new Trustees who can bring their ideas and experience to our Board, who can champion our activities and advocate for us both locally and regionally. Our current Trustees are committed to the performing arts and enjoy sharing their expertise and experience, to make the Theatre stronger and more resilient.

We encourage applications from all backgrounds. You don't need experience of being a Trustee, or of being in the performing arts. All we require is that you have a passion for live theatre. Induction, mentoring and training will be provided.

The role carries the responsibilities of a Company Director and Charity Trustee. Tenure of Trustees is three years. This will be reviewed and extended by a further term at the mutual agreement of the Trustees and the Chair. The maximum term of office is six years.

We are particularly interested in hearing from you if you have experience in these areas:

- Finance, commercial and/or business operations
- Fundraising
- IT and systems
- Facilities or venue management
- **Or.....tell us what you can offer!**

## **Responsibilities of the board:**

- Corporate Governance of the Theatre Trust;
- Strategic oversight of the vision and business plan;
- Ensure legal, financial and contract compliance;
- Performance management and meeting Funder requirements;
- Management of strategic risks and overview of operational risks;
- Provide support and guidance to the Senior Team;
- Uphold and promote the Trust's values.

## **Personal attributes:** We welcome candidates who can demonstrate:

- A passion for the Lawrence Batley Theatre and our vision and mission, along with a commitment to arts and culture as a force for change;
- A good understanding of effective governance and management;
- Strategic vision and creative thinking;
- Excellent communication and interpersonal skills;
- An understanding of the barriers which some people within our communities face and a commitment to effect change; Values of equalities, diversity and inclusion.

# Terms & Conditions

**Salary:** This is a voluntary position but reasonable expenses can be reimbursed.

**Hours:** We have 4 Board meetings per year including the Annual General Meeting. Trustees also participate in at least 1 subgroup of the Board; these are Finance, Funding Development, Environment, HR, Equalities and Diversity. Board meetings are held in the evening and digital participation is possible. In addition, you'll attend performances and outreach events and help to attract resources.

# Recruitment procedure & guidance

## Application process

Please email [recruitment@thelbt.org](mailto:recruitment@thelbt.org) with your CV and no more than one side of A4 outlining: your experience, why you are interested in becoming a Trustee of Kirklees Theatre Trust (Lawrence Batley Theatre) and what you will bring to the organisation.

**Deadline for applications is Friday 3 April at 12noon.**

## Next Steps

All applications will be reviewed and selected candidates will be invited to an informal discussion with the Chair and Chief Executive to understand a little more about you and what you can bring to the Board. Shortlisted candidates will then be invited to observe a Board meeting before deciding whether they wish to formally join as a Trustee.

**If you have any questions about the role of Trustee or the process, please email Interim Chief Executive Olivia Race on [olivia@thelbt.org](mailto:olivia@thelbt.org)**



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