

LAWRENCE BATLEY THEATRE HUDDERSFIELD



We're recruiting

Casual Visitor Experience Assistants - Bar

Recruitment Information Pack

If you require a different format of this Recruitment Pack, please contact recruitment@thelbt.org for support.

We're recruiting for...

Job title: Casual Visitor Experience Assistant - Bar

Main purpose of the role:

We are looking for dynamic individuals with a passion for customer service to join our busy Visitor Experience Team.

You will work as part of a team to ensure the successful operation of bars and catering and room hire events, with focus on high standards and excellent customer service.

Responsible to:

Visitor Experience Managers, Head of Visitor Experience

Responsibilities:

- To provide a welcoming and efficient service, ensuring good bar practice at all times.
- To hold excellent knowledge of bar products and Lawrence Batley Theatre performances
- To meet licensing objectives on sale of alcohol
- To ensure efficient stock rotation and minimal wastage
- To maintain clean, well-stocked and presentable service areas
- To be responsible for cash handling and card payments
- To follow procedures and complete paperwork as instructed
- To comply with all health and safety regulations
- To attend training sessions and meetings
- To comply with organisational standards and deliver high levels of customer care
- To work flexibly as part of a team
- To be versatile in your role as a Visitor Experience Assistant and to carry out other reasonable duties as required

Personal attributes:

Previous experience:

- Experience of working within a team
- Experience in cash handling
- Experience of working in a bar or hospitality environment

Desirable experience:

- Working with speed and accuracy on a busy bar

Essential Personal Attributes

- Excellent customer service skills
- Flexible
- Team Player
- Enjoys working with the public
- Must be 18 years old due to licensing laws

Terms & Conditions

Salary: £12.71 per hour

Hours: Casual as and when basis. We expect your availability to be no less than two shifts per week including weekends and evenings. However, shifts will be allocated in accordance with business needs per week. We will require Casual Visitor Experience Assistants to work over Christmas and New Year.

Recruitment procedure & guidance

Application process

Please email recruitment@thelbt.org with your CV.

Deadline for applications is Wednesday 26th August at 5pm.

Interviews will take place on Wednesday 2nd September, between 5pm and 8pm.



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